

Panel Member Role Description

Role Purpose:

To be an Independent Panel Member, and along with other panel members, to consider and assess the suitability of prospective parents to become approved as adoptive parents.

Main Responsibilities:

- To read the circulated papers carefully before the meeting and to attend the meeting prepared to raise issues and to contribute to the panel discussion.
- To take responsibility for participating in the making of a recommendation, on each case, drawing on both personal and professional knowledge and experience.
- To attend meetings of the panel as specified in your agreement with the agency.
- To be prepared to attend additional panels if possible, if requested.
- To participate, with other panel members, in advising on policy and procedural matters as required.
- To address diversity issues and promote anti-discriminatory practice.
- To safeguard the confidentiality of all panel papers and panel discussions.
- To participate in panel induction and in panel training, which will be at least one day per year.
- To participate constructively in the annual review of your central list and panel membership.